



## **Position Statement Volunteers Leveda**

The vision of Leveda is people living with complex disability are active, valued members of the community and as a result Leveda is committed to providing opportunities to all individuals supported by the organization to maintain maximum control over their own lives. This includes the ability of all individuals to be meaningfully engaged and actively participating in all aspects of their lives. One way to achieve the vision and the mission of the organization is through the use of volunteers. With appropriate recruitment, screening, training and supervision, volunteers can effectively and responsibly enhance, expand and add value to services.

Leveda is committed to the development of a program which will include volunteers as an important and necessary component in the development and delivery of its services.

To ensure effective implementation and maintenance of the volunteer program within the organization the following principals will be adopted-;

1. Volunteers may be involved in all aspects of Leveda's operations within the scope of its policies and procedures
2. The volunteer program shall have representation at executive management and general management within the organization and will have a designated coordinator to direct the recruitment, screening and orientation of volunteer staff
3. Volunteers will be used in both direct and indirect service delivery and staff will be encouraged and expected to use volunteers as a resource to add value to the organisation.
4. Both staff and volunteers will be involved in the planning and delivery of the volunteer program
5. Leveda will ensure that all staff are involved in, prepared for and actively participate in the implementation of the volunteer program. Staff will be trained in working with and supervising volunteers. Staff training will be provided to all staff and will become part of the orientation and induction process
6. All aspects of the volunteer program will be monitored and evaluated on an ongoing basis
7. Volunteers within the organization are not intended to replace paid staff, rather they work in conjunction with paid staff to utilize unique skills and abilities, to make contributions to staff effectiveness and benefit the client group of Leveda by enhancing and adding value to service delivery and outcomes.